

Title of the job: *(Ex: Jones Electrical Job)*

Contact Info:

Homeowners' Names

Site address

Site City, State Zip Code

Phone numbers (best # + an emergency contact number)

Email address:

Short description of job site:

Ex: Single family home: 1,100 square foot, 3 bedrooms, built in 1959.

Short overall description of the job, including your main goals. Why are you doing this job?

Detailed list of items to be completed:

- *ex:* upgrade electrical panel to current code requirements
- install ceiling fans in all 3 bedrooms (fans to be provided by homeowner)
- install attic fan in main hall. Fan to be dual-speed with wall-mounted switch, hard-wired into place. Electrician to include \$300 material allowance for fan. Allowance includes tax but excludes mark-up.

-
-
-
-
-
-
-
-

Please note:

Please email your bid to {email address} by {date}. Final decision on contractor choice will be made by {date by which you'll award the job.}

Please provide license number and proof of Workers Compensation insurance. Homeowner needs to be added as additional insured for this job.

Electrician is responsible for securing all building permits. Final payment will be made when electrician provides homeowner with original signed copy of building permit.